

Engenius After School @ Booksin Admission Agreement

This agreement is between the Engenius Learning Center (Booksin) and the following:

Childs Name: _____ Grade in Fall _____ School Year 20____

Parent/Guardian Name: _____

Parent/Guardian Name: _____

E-Mail Address : _____

Please check the plan of choice and days of the week for 3-day options:

Before School ☐ 3 Day = \$325 M T W T H F ☐ 5 Day = \$400 M-F

After School ☐ 3 Day = \$475 M T W T H F ☐ 5 Day = \$595 M-F

Before & After School ☐ 3 Day = \$550 M T W T H F ☐ 5 Day = \$750 M-F

I agree to a monthly fee of \$_____ to be paid by the 1st of every month prior to service. Payment will be considered later by the 5th of the month and subject to a late fee of \$30. Failure to do so may result in removal from the program.

Payment Method: ☐ Credit Card ☐ Check

- Each child is accepted into the program on a probationary basis for the first 2 weeks of his/her attendance. During this time, the child can be dismissed without prior notice and any unused prepaid fees will be refunded within 48 hours. Thereafter, the facility will give at least 1-week notice of dismissal and will refund any unused prepaid fees within 48 hours.
- I am aware that a two weeks notice is mandatory upon the termination of my contract. And a separate cancellation form must be completed and submitted to the director.
- I am aware that any changes to my program must be given with two weeks notice and a modification form must be completed and given to the director.
- The facility reserves the right to modify any of the conditions of this agreement upon 30 days written notice to the parent/guardian.
- I acknowledge that the Department of Social Services of the State of California has the right to ask questions or interview my child about the program during a visit from the local licensing agency and to inspect and audit child or child care center records without prior consent. (1)The licensee shall make provisions for private interviews with any child(ren) or staff member; and for the examination of all records relating to the operation of the child care center. (2)The Department has the authority to observe the physical condition of the child(ren), including conditions that could indicate abuse, neglect, or inappropriate placement.
- This agreement may be terminated by the facility with 2 weeks notice for the following reason: (a)Parent/Guardian has not cooperated with the facility regarding the child's discipline needs. (b)Parent/Guardian has not paid the agreed upon fee of has been late paying the fee more than twice in a 6 month period. (c)Parent/Guardian is repeatedly late picking up their child from the program. Parents will get 3 late pick-ups and the child may be dismissed on the 4th late pick-up.
- If the program cannot meet the needs of your child, your child's enrollment can be terminated immediately without notice.
- The parent/guardian agrees that s/he has received and read a copy of the Parent's Handbook and agrees to all the facility operating policies and procedures as described herein. Parent/Guardian Initials

*I agree to all terms as presented in the admission agreement

Parent/Guardian Signature _____ Date _____

Parent/Guardian Signature _____ Date _____